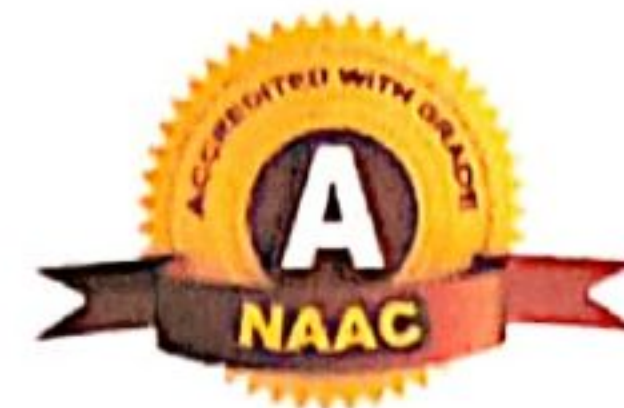




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR-2024-25

MEETING -I

Meeting -I	12-06-2024
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Sri Prakash Academy of Computers, Electronics & Sciences

Sri Prakash Vidya Soudham, P.L. Puram, Payakaraopeta-531126, Anakapalli Dt., A.P.
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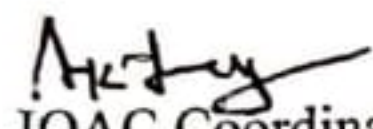
IQAC-L-2/2024

CONDUCTION OF IQAC MEETING
CIRCULAR

All the IQAC Members are requested to attend a meeting in IQAC room on 12.06.2024 at 10.00 AM to discuss the following Agenda.

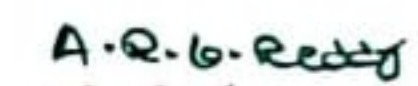
AGENDA:

2. Preparation of AQAR for the academic year 2024-2025.
3. Preparation of Academic Calendars and Academic Plans.
4. Selection of criterion in charges.


IQAC Coordinator

CO-ORDINATOR
IQAC
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Principal

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Sri Prakash Academy of Computers, Electronics & Sciences

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MINUTES OF IQAC MEETING (Meeting held on 12.06.2024)

Resolution:

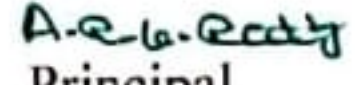
The IQAC Members attended the meeting in IQAC room on 12.06.2024 at 10.00 AM and resolved the following unanimously after discussing all the mentioned points in the agenda.

1. Resolved to form a new IQAC Committee for the academic year 2024-25 with change in student representatives.
2. Resolved to Prepare AQAR for the academic year 2024 -2025.
3. Resolved to Prepare Academic Calendars and Academic Plans for the academic year 2024-25.
4. Resolved to form a committee with criterion in charges to look after preparation of NAAC AQAR for the year 2024-25


IQAC Coordinators

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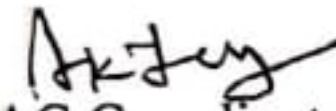
Sri Prakash Academy of Computers, Electronics & Sciences

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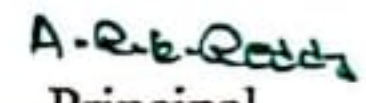
ACTION TAKEN REPORT (Meeting Held on 12-06-2024)

1. Formed a new IQAC Committee.
2. Preparation of AQAR for the academic year 2024-2025 is started.
3. Prepared Academic Calendars and Academic Plans for the Academic Year 2024-25.
4. Formed a committee with in charges for NAAC AQAR Preparation and allotted metrices to the criterion in charges to prepare the AQAR for the Academic Year 2024-25.


IQAC Coordinators

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Sl. No.	Name	Signature
1	Sri Ch. Vijay Prakash	Ch. Vijay Prakash
2	Dr. V. V. S. B. Bangarraju	Dr. V. V. S. B. Bangarraju
3	Dr. A. R. K. Reddy	A. R. K. Reddy
4	Sri P. Ch. V. Subbarao	P. Ch. V. Subbarao
5	Dr. A. K. Tripathy	Dr. A. K. Tripathy
6	Sri S. M. V. S. Kumar	S. M. V. S. Kumar
7	Sri U. N. V. Satyanarayana	Sri U. N. V. Satyanarayana
8	Sri P. Bhaskar Rao	P. Bhaskar Rao
9	Miss S. Aswini	S. Aswini
10	Miss Md. Hoor Parvez	Md. Hoor Parvez
11	Sri K. Ramana Babu	K. Ramana Babu
12	Sri Challa Mangaraju	Sri Challa Mangaraju
13	Smt. G. Madhavi	
14	Sri Ch. Lova Prasad	Ch. Lova Prasad
15	Smt. G. Bhanumathi	G. Bhanumathi
16	Miss T. V. Rajalakshmi	T. V. Rajalakshmi
17	Miss Md. Humairah	Md. Humairah

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR-2024-25

MEETING -II

Meeting -II	14-10-2024
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Sri Prakash Academy of Computers, Electronics & Sciences

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IQAC - L-3/2024

CONDUCTION OF IQAC MEETING
CIRCULAR (10-10-2024)

All the IQAC Members are requested to attend the meeting in IQAC room on 14.10.2024 at 10.00 AM to discuss the following items.

AGENDA:

1. Reviewing the decisions of the last meeting.
2. Reviewing the status of AQAR for the academic year 2024-2025.
3. To seek Autonomous Status for the college by applying to the UGC.
4. Analyzing the present status of the Alumni Association.
5. Implementation of Academic Bank Credits (ABC).
6. Verifying the teaching dairies, teaching notes and teaching plans

Hedy
IQAC Coordinator

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A.R.V. Reddy
Principal
PRINCIPAL
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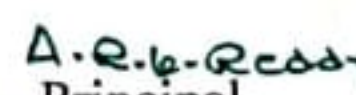
ACTION TAKEN REPORT:

1. The Committee discussed the decisions made in the previous meeting. After a thorough discussion, it was agreed that the decisions made during the last meeting remain valid, and there were no objections or changes proposed.
2. Data collection for AQAR for the academic year 2024-25 is in progress.
3. Application process for grant of Autonomous status was initiated by office staff.
4. The committee agreed that the Alumni Association is an essential part of the institution's network, and its activities and engagement efforts should be further strengthened for better serving and contributing to the institution's overall goals.
5. IQAC strongly recommended implementing the Academic Bank of Credit (ABC) and initiating the necessary steps to register in the ABC Portal.
6. A committee with senior faculty members started verifying teaching diaries, teaching notes, and teaching plans every Friday and give suggestions to maintain the quality of teaching diaries, teaching notes, and teaching plans.


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3	Dr. A. R. K. Reddy	A.R.K. Reddy
4	Sri P. Ch. V. Subbarao	P. Ch. V. Subbarao
5	Dr. A. K. Tripathy	Dr. A. K. Tripathy
6	Sri S. M. V. S. Kumar	S.M.V.S. Kumar
7	Sri U. N. V. Satyanarayana	Sri U. N. V. Satyanarayana
8	Sri P. Bhaskar Rao	P. Bhaskar Rao
9	Miss S. Aswini	S. Aswini
10	Miss Md. Hoor Parvez	Md. Hoor Parvez
11	Sri K. Ramana Babu	K. Ramana Babu
12	Sri Challa Manga Raju	Sri Challa Manga Raju
13	Smt. G. Madhavi	
14	Sri Ch. Lova Prasad	Ch. L. Prasad
15	Smt. G. Bhanumathi	G. Bhanumathi
16	Miss T. V. Rajalakshmi	T.V. Rajalakshmi
17	Miss Md. Humairah	Ms. Humaina

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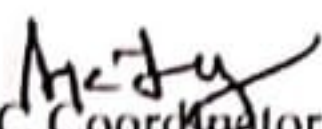


MINUTES OF IQAC MEETING(Meeting held on 14-10-24)

Resolution:

The IQAC Members attended the meeting in IQAC room on 14.10.2024 at 10.00 AM and resolved the following unanimously after discussing all the mentioned points in the agenda.

1. Resolved to implement the decisions made in the previous meeting.
2. Resolved to speed up data collection and compilation for AQAR for the academic year 2024- 25.
3. Resolved to start the process for applying to UGC for granting autonomous status to college
4. Resolved to discuss the status of Alumni Association and its activities to strengthen for better serve and contribute to the institution's overall goals.
5. Resolved to implement the Academic Bank of Credit (ABC) in this academic year (2024-25).
6. Resolved to verify teaching diaries, teaching notes, and teaching plans.


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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)
ACADEMIC YEAR-2024-25**

MEETING -III

Meeting -III	21-02-2025
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Sri Prakash Academy of Computers, Electronics & Sciences

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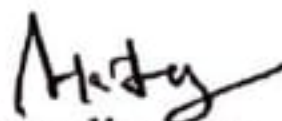
IQAC - L - 4/2024

CONDUCTION OF IQAC MEETING
CIRCULAR (17-02-2025)

All the IQAC Members are requested to attend the meeting in IQAC room on 21.02.2025 at 2.00 PM to discuss the following items.

AGENDA:

1. Reviewing the decisions of the last meeting.
2. Updating the website.
3. To Prepare MoUs and Collaborations.
4. Academic Issues.
5. To conduct clean and green program in the college.
6. Observation of various important days.


IQAC Coordinators

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MINUTES OF IQAC MEETING (Meeting held on 21.02.2025)

Resolution:

The IQAC Members attended the meeting in IQAC room on 21.02.2025 at 2.00 PM and resolved the following unanimously after discussing all the mentioned points in the agenda.

1. Resolved to discuss the decisions made in the previous meeting.
2. Resolved to submit all events report for uploading in the college website by the criterion in charges.
3. Resolved to take Memorandum of understanding (MoU) from various sectors related to groups and other colleges.
4. Resolved to conduct the clean and green program in the college campus.
5. Resolved to observe the various important days.


IQAC Coordinators

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Principal
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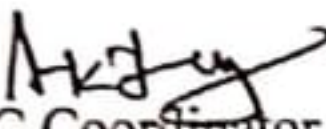


Sl. No.	Name	Signature
1	Sri Ch. Vijay Prakash	Ch. Vijay Prakash
2	Dr. V. V. S. B. Bangarraju	V. V. S. B. Bangarraju
3	Dr. A. R. K. Reddy	A. R. K. Reddy
4	Sri P. Ch. V. Subbarao	P. Ch. V. Subbarao
5	Dr. A. K. Tripathy	A. K. Tripathy
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13	Smt. G. Madhavi	G. Madhavi
14	Sri Ch. Lova Prasad	Ch. Lova Prasad
15	Smt. G. Bhanumathi	G. Bhanumathi
16	Miss T. V. Rajalakshmi	T. V. Rajalakshmi
17	Miss Md. Humairah	Md. Humairah



ACTION TAKEN REPORT

1. The Committee discussed the decisions made in the previous meeting. After a thorough discussion, it was agreed that the decisions made during the last meeting remain valid, and there were no objections or changes proposed.
2. The committee instructed to criterion in charges to submit all event reports for uploading in the college website.
3. The committee instructed to make Memorandum of Understanding (MoU) from various sectors and other colleges by the departments.
4. Conducted clean and green program in the college.
5. Observed various important days.


IQAC Coordinator

**CO-ORDINATOR
IQAC
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INTERNAL QUALITY ASSURANCE CELL
(IQAC)
ACADEMIC YEAR-2024-25

MEETING -IV

Meeting -IV	11-04-2025
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Sri Prakash Academy of Computers, Electronics & Sciences

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IQAC - L-5/2024

CONDUCTION OF IQAC MEETING
CIRCULAR (07-04-2025)

All the IQAC Members are requested to attend the meeting in IQAC room on 11.04.2025 at 4.00 PM to discuss the following items.

AGENDA:

1. Reviewing the decisions of the last meeting.
2. To conduct awareness programs on internships.
3. Reviewing the status of AQAR for the academic year 2024-2025.
4. Collection of Feedback from students, staff, Alumni and employers.
5. To conduct Student Satisfaction Survey (SSS).


IQAC Coordinators

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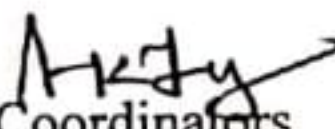


MINUTES OF IQAC MEETING (Meeting held on 11-04-2025)

Resolution:

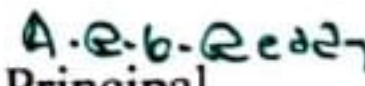
The IQAC Members attended the meeting in IQAC room on 11.04.2025 at 4.00 PM and resolved the following unanimously after discussing all the mentioned points in the agenda.

1. Resolved to discuss the decisions made in the previous meeting.
2. To conduct awareness programs on internships.
3. Resolved to collect the data for AQAR for the academic year 2024- 25.
4. Collection of Feedback from students, staff, Alumni and employers.
5. Resolved to conduct Student Satisfaction Survey (SSS).


IQAC Coordinators

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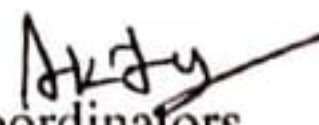


Sl. No.	Name	Signature
1	Sri Ch. Vijay Prakash	Ch. Vijay Prakash
2	Dr. V. V. S. B. Bangarraju	V. V. S. B. Bangarraju
3	Dr. A. R. K. Reddy	A. R. K. Reddy
4	Sri P. Ch. V. Subbarao	P. Ch. V. Subbarao
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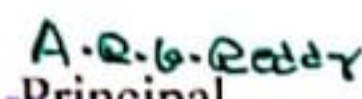
ACTION TAKEN REPORT:

1. The Committee discussed the decisions made in the previous meeting. After a thorough discussion, it was agreed that the decisions made during the last meeting remain valid, and there were no objections or changes proposed.
2. Conducted awareness programs on internships.
3. Data collection for AQAR for the academic year 2024-25 is in progress.
4. Collection of Feedback from students, staff, Alumni and employers is in progress.
5. Student Satisfaction Survey (SSS) is in progress.


IQAC Coordinators

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