



SPACES
Degree College

Accredited by NAAC with 'A' Grade
Affiliated to Andhra University
Approved by AICTE, New Delhi
Under the management of Sri Prakash Educational Society, Tuni



Internal Complaints Committee

Academic year 24-25

Sri Prakash Academy of Computers, Electronics & Sciences

Sri Prakash Vidya Soudham, P.L.Puram, Payakaraopeta-531126, Anakapalli Dt., A.P.
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Internal Complaint Committee

Circular

As per the guidelines of the UGC, the under signed is pleased to constitute "Internal complaint committee for the academic year 24-25. For smooth and effective functioning of the cell, following members are appointed as executive members:-

S.NO	Name of the staff	Designation	position	contact details
1.	Smt. D. Roopaswami Kumari	Chair person	Asst. prof	sdc.drkumari@sriprakash.org
2.	Sri. K.V.V. Eswar Rao	Member	Asst. prof	sdc.kvveswararao@sriprakash.org
3.	Miss. M.R.M. Harshitha	Member	Assistant Professor	sdc.mrmharshitha@sriprakash.org
4.	Sri B. Srinivasarao	Member	Librarian	sdc.bsrinivas@sriprakash.org
5.	Sri R. Phani Kumar	Member	Office staff	sdc.rphanikumar@sriprakash.org
6.	Miss. A. Yaswita	Member	Student	avuggadlyash@gmail.com
7.	Miss. P. Sai Ratna Durga	Member	Student	sai1983@gmail.com
8.	Miss. Krishnapatel	Member	Student	krishnapadadeeshoot@gmail.com
9.	Sri. M.V. Subhanarayana Raju	Member from NGO	Advocate	spacesbiometric@gmail.com
			President Bhavavika	



Dr. A.R.G. Reddy
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Circular

Date: 21-08-2024

It is hereby informed to all the members of the Internal Complaint Committee are requested to attend the meeting on 24-08-2024 at Principal Chamber by 4:30 PM.

Agenda:-

1. To display UGC circulars on the Notice Board.
2. To create awareness through various awareness programs and display banners on campus.
3. To educate students and create awareness through an induction program on UGC circulars, rules and regulations.
4. Any other matter with the permission of chair.

S.NO	Name of the staff	Designation	Signature.
1.	Smt. D. Roopaswanna Kumari	Chair person	D. Roopaswanna
2.	Sri. K.V.V. Eswararao	Member	K.V.V. Eswararao
3.	Mrs. M.R.M. Harshitha	Member	M.R.M. Harshitha
4.	Sri. B. Srinivasa Rao	Member	B. Srinivasa Rao
5.	Sri. R. Phani Kumar	Member	R. Phani Kumar
6.	Mrs. A. Yaswita	Student Member	A. Yaswita
7.	Mrs. P. Sri Ratna Durga	Student Member	P. Sri Ratna Durga
8.	Mrs. Krishna Patel	Student Member	Krishna Patel
9.	Sri. M.V. Suryanarayana Raju	Member from NGO	M.V. Suryanarayana Raju



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Minutes of the meeting - Internal complaint committee
held on 24-08-2024.

Internal complaint committee has conducted a meeting on 24-08-24 at 4:30pm in principal chamber, to discuss and resolved the following points unanimously.

Resolutions:-

1. It is resolved to ~~display~~ display the circulars from UGC regarding sexual harassment issues and consequences on the college notice board.
2. It is resolved to organize awareness initiatives and programs to educate students and staff on prevention. and it is resolved to display the circulars, banners on gender equality, respecting colleagues at workplace are displayed on the college.
3. It is resolved to conduct induction programme.

Action taken:

- circulars from UGC regarding sexual harassment and consequences displayed on the college notice board.
- The college conducted an awareness program on women safety guidelines. The program was conducted by smt. S. Venkatalakshmi, police constable - Payakaraopeta.
- Banners were displayed.

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→ conducted an induction programme for students, led by Dr. A.R.K. Reddy, principal. He advised students about the illeffects of sexual harassment at workplace and it's consequences.

Report on Internal complaint committee for the year 2024-2025.

No incidents of eve-teasing or sexual harassment received from the students and women staff members of the college for the year 2024-25.

S.No.	Name of the Staff	Designation	Signature.
	Sarvasri		
1.	Smt. D. Poopaswanna Kumari	chain person	D. Poopaswanna Kumari
2.	K.V.V. Eswararao	Member	K.V.V. Eswararao
3.	M.R.M. Haritha	Member	M.R.M. Haritha
4.	B. Srinivasarao	Member	B. Srinivasarao
5.	R. phanikumar	Member	R. phanikumar
6.	A. yaswita	Student Member	A. yaswita
7.	P. sai Ratnadurga	Student Member	P. sai Ratnadurga
8.	Krishna Patel	Student Member	Krishna Patel
9.	M.V. Suryanarayana Raju	Member from NGO.	M.V. Suryanarayana Raju



A.R.K. Reddy
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 PAYAKARAOPETA

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circular

Date: 18-11-2024

All the members of Internal complaint committee are requested to attend a meeting on 20-11-2024, at principal chamber by 4:30pm.

Agenda

1. To educate the students about rules and regulations on sexual harassment issues.
2. To create awareness through different awareness program - mes, women empowerment cell and other forms of college.
3. To display circulars on the notice board and display banners in the campus.

S.NO	Name of the staff	Designation	Signature
	Sarvasri		
1.	D. Roopa Swarnakumari	chair person	D.M. Kumari
2.	K.V.V. Eswararao	Member	
3.	M.R.H. Harshitha	Member	M.Harshitha
4.	B. Srinivasarao	Member	B.S.
5.	R. phanikumar	Member	R. Phanikumar
6.	A. Yaswitha	Student Member	Yaswitha
7.	P. Sai Ratna Ranga	Student member	P. Sai Ranga
8.	Krishnapatel	student Member	Krishna Patel
9.	M.V. Suryanarayana Raju	Member from NGO	



A.R.B. Reddy
PRINCIPAL
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 PAYAKARAOPETA

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Minutes of the meeting - Internal complaint committee held on 20-11-2024.

Internal complaint committee has conducted a meeting on 20-11-2024, at 4:30pm in principal chamber to discuss and resolved the following points.

Resolutions:-

1. It is resolved to conduct induction programme for the students by the senior staff members and making the students aware of the rules and regulations on sexual harassment issues.
2. To plan and conduct awareness programs on various aspects.
3. Resolved to display circulars on the notice board and promoting gender equality and respect for colleagues at the workplace be displayed on campus.

Action taken:-

1. Conducted an induction programme for students, led by senior faculty member.
2. The college conducted an awareness program by G.P. Madhura Grace Advocate.
3. circulars and banners are displayed regarding sexual harassment and its consequences.

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Report on Internal complaint committee for the year 2024-25.

No incidents of sexual harassment or eve-teasing received from the students and women safety staff members of the college for the year 2024-25.

S.NO.	Name of the staff	Signature
	saravari	
1.	D. Roopaswannahakumari	D. M. Kuma.
2.	K. V. V. Eswararao	
3.	M. R. M. Haughitha	M. Haughitha
4.	B. Srivagarao	B. S.
5.	R. phanikumar	R. P. phanikumar
6.	A. Yashwitha	Yashwitha
7.	P. Sai Ratna Durga	P. Sai Durga
8.	Krishnapatel.	Krishnapatel.
9.	M. V. Srujanarayanaraju.	M. V.



A. R. B. Ravi
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